



## CITY MANAGER'S OFFICE:

- **Fourth of July festivities** were coordinated with the Ashland Chamber of Commerce and multiple City departments, including:
  - City Manager's Office
  - Fire
  - Legal
  - Parks and Recreation
  - Police
  - Public Works
- The staff is in the process of transferring **archived City Records** to Laserfiche. This will include files from Commission and Committee meetings prior to the launch of our new website. Laserfiche is accessible at [ashlandoregon.gov/ArchivedCityRecords](http://ashlandoregon.gov/ArchivedCityRecords).
- Since the launch of the **new website on May 22 through July 1, we've had 34,628 new visitors**, [ashlandoregon.gov](http://ashlandoregon.gov).

The **top five search terms** include:

- Daniel Meyer Memorial Pool
- Lithia Park
- Report & Arrest Log
- Pool
- Parking

The **top five page visits** include:

- Home page
  - Utility Customer Service
  - Daniel Meyer Memorial Pool
  - News
  - Pay (Pay... Ambulance Membership, Court Fine, Parking Ticket, Utility Bill)
- The **July 2024 City Newsletter** is available at [ashlandoregon.gov/StayConnected](http://ashlandoregon.gov/StayConnected).
  - Staff are developing a new **cyberthreat annex** in the Emergency Management Plan.
  - As part of the City's **Community Response Plan**, we have purchased 10 air monitors for City buildings. The selection points were based on public access and the desire to spread the monitors over a wide geographic area.
  - Training for new **incident command software, Tablet Command, Inc**, will take place July 17 and 19, and will include staff from Fire and Police.
  - The City **evacuation zone map has been** expanded and is now integrated with the rest of Jackson County.



# City Manager's Report

## COMMUNITY DEVELOPMENT:

- On July 2, the Public Arts Advisory Committee announced the installation of **decorative crosswalk art** at the entrance of Lithia Park. The artwork was installed by the Ashland Streets Division just in time for the Fourth of July Festivities. The artwork called, "Walking Upstream," was selected from five submissions received following a Call to Artists issued by the City. The artwork was chosen by a selection committee including members of the Public Arts Advisory Committee, Historic Preservation Advisory Committee, Transportation Advisory Committee, representatives from adjacent businesses and citizens at large. More information at [ashlandoregon.gov](http://ashlandoregon.gov).

## FINANCE:

- The City received the **GFOA (Government Finance Officers Association) Budget Award** for the 2023-2025 Biennial Budget.
- Reminder of **Utility Billing customer service hours**:
  - By Phone Monday-Friday 8 a.m. to 4:30 p.m.
  - In Person at the Ashland Senior Center Mondays or Wednesdays, 9 a.m. to 1 p.m. | At The Grove on Fridays, 9 a.m. to 1 p.m.
- Fiscal Year 2024 is coming to a close and staff are preparing for year-end work.
- Rolling out Accounts Payable Workflow, a process improvement designed to automate and improve the payables process by minimizing errors, redundancies, lost invoices and so on. Implementation is in progress and the intent is to save time and reduce issues citywide and manage payables timely.

## FIRE:

- The fire danger in Ashland increased to HIGH as of July 1. Additional restrictions are in place. Information at [ashlandoregon.gov](http://ashlandoregon.gov).

## HUMAN RESOURCES:

- On Tuesday, August 20, 10 a.m. to Noon, will be the **Anti-harassment Training** make-up day for any staff that missed it prior. This is mandatory for staff who did not attend the training earlier this year. Elected officials are welcome to attend.
- On August 20 and 21, a **Supervisor Training** will be held.

## PARKS & RECREATION:

- APRC (Ashland Parks & Recreation Commission) has selected **Rocky Houston as the new Director** for Parks and Recreation. Rocky started July 15.
- In the process of hiring a new Golf Course Manager. Second interviews have been held. The new manager will help spearhead improvements at Oak Knoll.
- **Amber Shroy is the new Administrative Assistant** for the Recreation Division. She started July 1 and will work Mon, Wed and Fri at The Grove, and Tue and Thu at the North Mountain Park Nature Center.
- Contracted with Architectural Resources Group to assist with the **restoration of the Butler Perozzi Fountain** in Lithia Park.



# City Manager's Report

## PUBLIC WORKS:

- As of July 1, all janitorial services for the City will be in-house.
- Staff took part in an **emergency preparedness class** with our Emergency Management Coordinator.

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## WHAT'S COMING UP in JULY?

- The **Daniel Meyer Memorial Pool** is open for the season for open lap swim and evening programs. Visit [ashlandoregon.gov/Swim](http://ashlandoregon.gov/Swim) for more information on the daily schedule and programs.
- **Ashland Folk Collective Summer Sounds** on July 29, 6 to 9 p.m. in Lithia Park at the Butler Memorial Bandshell, featuring Blitzen Trapper. This free concert is aimed to unite the community and enhance Ashland's cultural scene. Enjoy food trucks, shaved ice and a beer garden. Details for this family-friendly event at [ashlandfolkcollective.com](http://ashlandfolkcollective.com).
- The **City Band Summer Concert series** is underway. The Band offers a free concert in Lithia Park every Thursday at 7 p.m. – Details at [ashlandoregon.gov](http://ashlandoregon.gov).
- For a list of July programs, see the June City Newsletter, [ashlandoregon.gov/StayConnected](http://ashlandoregon.gov/StayConnected).